



**Department Of Transportation and Communications**  
**Philippine Coast Guard**  
**HEADQUARTERS COAST GUARD DISTRICT NCR-CENTRAL LUZON**  
Muelle Dela Industria, Farola Compound  
Binondo, Manila 1006



19 March 2015

**HCGDNCR-CL**

**MEMORANDUM CIRCULAR)**  
**NUMBER . . . . . 08-2015)**

**INVENTORY OF ASSETS AND CAPABILITIES OF PCGA SQUADRONS**

**I. AUTHORITY:**

1. Section 3 (q), Section 11 of the Republic Act No. 9993, otherwise known as "The Philippine Coast Guard Law of 2009".
2. Rule 3 (q), Rule 11.3, and Rule 11.4 of the Implementing Rules and Regulations of R.A. No. 9993.

**II. SCOPE:**

This Memorandum Circular pertains to the guidelines in the inventory of assets and the capabilities of the Philippine Coast Guard Auxiliary (PCGA) Coast Guard Auxiliary District National Capital Region Central-Luzon (CGADNCR-CL) squadrons, including the proper use of these assets and capabilities.

**III. PURPOSE:**

To identify the assets and capabilities of the various squadrons under CGADNCR-CL and make proper use of these assets and capabilities especially during disasters/calamities and other emergencies.

**IV. DEFINITION OF TERMS:**

1. Philippine Coast Guard (PCG) – is an armed and uniformed service attached to the Department of Transportation and Communications. The PCG has twelve Districts all over the country ensuring maritime safety and addressing environmental concerns in coordination with other government agencies and non-government organizations.
2. District Commander - the commanding officer of the Coast Guard District which has several Stations / Substations, District Support Units (Administration and Personnel, Operations, Marine Environmental Protection Unit or MEPU, Special Operations Group, K9 Unit, etc.).
3. Coast Guard Station (CGS) - A PCG unit of the Coast Guard District (CGD) located usually in a maritime sector of a locality, such as, Harbors, Ports etc. The CGS is headed by a Station Commander with Sub-Stations in strategic areas usually in the coastal area located in an area which provides services pertaining to MARSAR, MARSAR, MEP, among others.
4. Philippine Coast Guard Auxiliary (PCGA) – is a uniformed non-government organization under the supervision of Philippine Coast Guard.

5. Director Auxiliary District - is the head of Auxiliary Squadrons with a District Staff for Administration/Personnel, Operations, Plans and Programs, Logistics, MARSAR, MAREP, MARSARF and MCOMREL.
6. Director Auxiliary Squadron – is the head of the squadron which is composed of two (2) divisions comprising of twenty (20) officers and auxiliaries per division.
7. Coast Guard Auxiliary Squadron (CGAS) - A unit of the PCGA under a Coast Guard Auxiliary District headed by the Director Auxiliary Squadron (DAS) which has a minimum membership of forty (40) Officers and Auxiliaries. It has its own staff similar to the Auxiliary District staff.

## **V. GENERAL PROVISIONS:**

1. The PCGA CGADNCR-CL has a pool of experienced technical personnel and assets which can readily assist the PCG, specifically the Coast Guard District National Capital Region-Central Luzon (CGDNCR-CL) in its mission to respond to calamities/disasters and other emergencies.
2. These experienced CGADNCR-CL technical personnel can be called upon and deployed for PCG-PCGA operations.

## **VI. PROCEDURES:**

1. The Directors, Coast Guard Auxiliary Squadrons of the CGAD NCR-CL, shall submit to the Director Auxiliary District (DAD) and Coast Guard Partner Station an inventory of technical expertise and the squadron's air, sea and/or land equipment that may be commissioned by PCG as the need arises.
2. The inventory shall include the following information:
  - 2.1. Member's name, address, contact numbers, expertise and field of specialization and PCG/PCGA seminars and training attended
  - 2.2. Equipment (air, sea, land) description, quantity, specifications and location
3. After submitting its first inventory of assets and capabilities, each CGADNCR-CL squadron is required to thereafter submit to the DAD and its partner station an updated inventory on the fifteenth (15<sup>th</sup>) day of June and November of every year.
4. The DAD shall furnish the Commander, CGDNCR-CL a copy of the inventory of assets and capabilities for ready reference.
5. In the event that the CGDNCR-CL needs the assistance of qualified and experienced technical personnel as such doctors, nurses, engineers, psychologist and health personnel, the Commander, CGDNCR-CL shall make a request to the DAD for the availability of these technical personnel.

## **VII. RESCISSION CLAUSE**

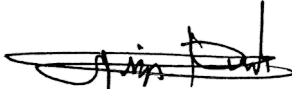
All previous Memorandum Circulars inconsistent with this Memorandum Circular are hereby rescinded.

## **VIII. EFFECTIVITY**

This Memorandum Circular shall take effect immediately upon publication.

**BY COMMAND OF COMMO GARCIA PCG:**

**OFFICIAL:**



**MIZAR R CUMBE**  
**P/ENS      PCG**  
**District Adjutant**

**ERNESTO NUÑEZ**  
**CDR      PCG**  
**Chief of Staff, CGDNCR-CL**