



Department Of Transportation and Communications
Philippine Coast Guard
HEADQUARTERS COAST GUARD DISTRICT NCR-CENTRAL LUZON
Muelle Dela Industria, Farola Compound
Binondo, Manila 1006



19 March 2015

HCGDNCR-CL

MEMORANDUM CIRCULAR)
NUMBER10-2015)

CODE OF CONDUCT FOR PCGA OFFICERS AND MEMBERS

I. AUTHORITY:

1. Section 3 (q), Section 11 of the Republic Act No. 9993, otherwise known as "The Philippine Coast Guard Law of 2009".
2. Rule 3 (q), Rule 11.3, and Rule 11.4 of the Implementing Rules and Regulations of R.A. No. 9993.

II. SCOPE

This Memorandum Circular pertains to the Code of Conduct that shall be adopted by officers and members of the Philippine Coast Guard Auxiliary (PCGA) Coast Guard Auxiliary District National Capital Region-Central Luzon (CGADNCR-CL).

III. PURPOSE

To adopt a National Auxiliary Board - approved Code of Conduct for the Officers and Members of the PCGA CGADNCR-CL.

IV. DEFINITION OF TERMS

1. Philippine Coast Guard (PCG) – is an armed and uniformed service attached to the Department of Transportation and Communications. The PCG has twelve Districts all over the country ensuring maritime safety and addressing environmental concerns in coordination with other government agencies and non-government organizations.
2. District Commander - the commanding officer of the Coast Guard District which has several Stations / Substations, District Support Units (Administration and Personnel, Operations, Marine Environmental Protection Unit or MEPU, Special Operations Group, K9 Unit, etc.).
3. Philippine Coast Guard Auxiliary (PCGA) – is a uniformed non-government organization under the supervision of the Philippine Coast Guard.
4. Director Auxiliary District - is the head of Auxiliary Squadrons with a District Staff for Administration/Personnel, Operations, Plans and Programs, Logistics, MARSAR, MAREP, MARSAR and MCOMREL.

5. National Auxiliary Board (NAB) – is the governing body of the PCGA. It is composed of the Deputy National Director for Operations as Chair and the Deputy National Director for Administration as Vice-Chair. Other members of the NAB are the Immediate Past National Director, all incumbent District Directors, all Immediate Past District Directors and all incumbent Directors of the six (6) Auxiliary Support Groups.
6. District Auxiliary Board (DAB) – is the governing body of the District. It is composed of the Deputy Director Auxiliary District for Operations as chair and the Deputy Director Auxiliary District for Administration as vice-chair. Members of the DAB are the Immediate Past Director Auxiliary District and all incumbent Directors Auxiliary Squadrons.
7. Code of Conduct – is a guide containing the procedures necessary to professionalize, instill discipline and exemplary conduct among members of the PCGA.

V. GENERAL PROVISIONS:

1. The PCG, on May 2012, promulgated the 2012 PCGA Regulations Manual to properly define the organizational structure of the PCGA including other pertinent provisions. However, the provision for the Code of Conduct for PCGA Officers and Members was not properly touched and acted upon.
2. The National Auxiliary Board (NAB) of the PCGA, on August 2013, approved the Code of Conduct of the Philippine Coast Guard Auxiliary which shall serve as the guide for the disciplined administration and management of the Officers and Members of the Auxiliary. However, said approved Code of Conduct was not implemented.
3. In a Resolution passed by the District Auxiliary Board (DAB) of the CGADNCR-CL on 01 February 2015, the body resolved to adopt the said Code of Conduct and apply the same to all officers and Members of the CGADNCR-CL.

VI. PROCEDURES:

1. The Code of Conduct approved by the NAB shall apply and must be complied with by all officers and members of CGADNCR-CL, provided that due process shall be observed at all times.
2. Any auxiliary officer or member found violating the said Code of Conduct should be subject to the Squadron Disciplinary Board, subject to the observance of due process.
3. Any penalty imposed may be subject of an appeal before the Auxiliary District Review Board.
4. A petition for review may be filed by the appealing officer or member to the Commander, CGDNCR-CL.
5. The decision of the Commander, CGDNCR-CL shall be final.

VII. RESCISSION CLAUSE

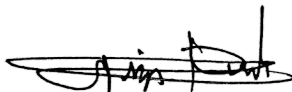
All Memorandum Circulars inconsistent with this Memorandum Circular are hereby rescinded.

VIII. EFFECTIVITY

This Memorandum Circular shall take effect immediately upon approval.

BY COMMAND OF COMMO GARCIA PCG:

OFFICIAL:



MIZAR R CUMBE
P/ENS PCG
District Adjutant

ERNESTO NUÑEZ

CDR PCG
Chief of Staff, CGDNCR-CL